

**The Martell Town Board Monthly Meeting Minutes**  
**October 7, 2025, 7 PM at the Martell Town Hall, W5581 800th Ave, Spring Valley, WI 54767**

1. Call to Order: Chairman Brathol called the meeting to order at 7:00
2. Roll Call: All members present
3. Verification of Public Notice: Verified by affidavit
4. Kaminski made a motion to approve the agenda, Kidd 2nd, all in favor motion carries
5. Kaminski made a motion to amend the Minutes from the September 9, 2025 Town Board Meeting to reflect that the "garage door cost is not to exceed the bid of \$6,242", Kidd 2nd, all in favor, motion carries. Kaminski made a motion to approve the amended minutes, Kidd 2nd all in favor.
6. Receive [Treasurer's Report](#) - Disbursed \$30,488.49 and rec'd, 21,410.82 CD Rollover discussion: 7 yr, 7.3 %, cemetery funds. Kidd made a motion to let the Cd Roll over, Kaminski 2nd, all in favor, motion carries.
7. [Approve Disbursements](#) - Kidd made a motion to approve the disbursements, Kaminski 2nd, all in favor, motion carries
8. Brathol made a motion to send the Driveway Ordinance back to Loberg for a finalized product, Kidd, 2nd, all in favor, motion carries.
9. Kaminski provided a draft copy of A Cybersecurity Best Practices and Expectations Policy and A Martell Township Business Continuity Policy. Kaminski also recommends a general digitization of all the township documents. Board members will review and revisit these policies at the next board meeting.
10. Discussion of 2025 Budget Amendment Resolution, Robin will have a draft available for review at budget workshop meeting.
11. WTA Pierce County Unit Meeting update: Road funds availability was the focus. Ky appointed to the CITRC board. We'll need an engineer to apply for grants. The board asked Ky and Robin to work together to vet engineering firms.
12. Discuss [Flood Disaster Resilience Grant](#): Intent to apply due by 10/10, App by 12/12. Kidd made a motion to have Robin submit an intent to apply for the flood resilience grant, Kaminski 2nd, all in favor, motion carries.
13. Discuss 4Q Newsletter to be sent with property tax bills: Photos & updates on Road & Cemetery maintenance, dog license application, summary of achievements, budget comments, assessments reminder
14. Take Action on [Dogs at Large and Failure to license citation](#). The dog owners are planning to move. The Board agreed to let it ride until the next meeting, and Robin will update if they have not moved.
15. Fall Road Tour will be October 15th, 2-4PM, Bob, Dale, Robin, & Beth
16. No new Driveway Permits: Requests pending. Corner of 690th St and 29 is complicated, the board may refer it to PC once the request is actually submitted.
17. Receive [Building Permits Report](#): Kaminski, Kynan; N8799 540th St, Solar, \$21,000
18. Receive [Pierce County Land Use Permits](#): Falde, Lowell & Jodie, W5831 Cty Rd J, Pole Shed, \$108,000, Johnson, John, W5824 760th Ave, 2 Decks w/stairs, \$12,484, Kjellberg, Lawrence, N6869 570th Ave, Open sided structure w/patio, \$2,500
19. Planning Commission:
  - a. Vacancies & appointments: Chairman Brathol accepted Prescott's resignation as chair. Brathol appointed Wayne Augustin as the new chair; Brathol appointed Prescott to the PC. Wayne accepted the appointment. Each will assume the other's term.
  - b. PC Directives: The first of the top 5 priorities distilled from the comprehensive plan indicate the need to research an Operations Ordinance. The remaining 4 identified priorities will likely be addressed through an Ops Ord research process. Kaminski made a motion to charge the PC to become a study group to research an Operations Ordinance that falls in alignment with our recently adopted comprehensive plan, Kidd 2nd, all in favor, motion carries.
20. EAASOC - No Updates
21. Employee's report: 100 hours worked, Grader has been fixed. Garage door to be installed this month
22. Cemetery Report: Trim work looks great. Grant available through Pierce County to pay claims on veterans graves. We have 22 in Mt Olivet. Beth will look into the grant.
23. Correspondence: [Steiner Estimate](#) .[Gov Subgrant Award](#), [PC Hwy Dept credit](#), [Construction Trailer End](#)
24. Kaminski made a motion to hold the second open book on November 11 from 2-7, Kidd 2nd, all in favor, motion carries. All other upcoming meeting dates were set at the September meeting.
25. Public Comment: Lori Larson: 690th looks nice, but there is a hole already in front of her driveway. Dale will let Bob know. Speed limit is 55 on 690th, trucks hauling and going fast on 690th. Asked to keep it on the list.
26. Next meetings' agenda items: Cyber Policy, budget amendment, DW Ord, engineering update, road and flood project recommendations
27. Kaminski made a motion to adjourn, Kidd 2nd, all in favor motion carries.