

Town of Martell
Board of Review Meeting Minutes

November 18th, 2025 at 5 PM

at the Town Hall located at W5581 800th Avenue, Spring Valley, WI 54767

1. **Call to Order:** Chairman Brathol called the meeting to order at 5:01
2. **Roll Call:** Brathol, Kidd, Kaminski, Garlick, Boles all present
3. The board selected Brathol to be Chair and Kidd to be Vice-Chair
4. **Verification of Public Notice:** Revaluation year requires 30 days in advance, Noticed on October 15th, Affidavit on file
5. **Verify the meeting date is a minimum of seven days after the assessment roll was open for examination under Wis. Stats. sec. 70.45 (Wis. Stats. sec. 70.47(1)):** Confirmed that the meeting date is 8 days after the open book was opened for review, on November 10th.
5. **Verify that at least one member has met the training requirements under state law (Wis. Stats. sec. 70.46(4)):** Affidavit of Training is on file, all board members received training in 2025.
6. **Verify the municipality has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (Wis. Stats. sec. 70.47(7)(af)):** Verified on file Ordinance 2016-03
8. **Receive the assessment roll and sworn statements from the Clerk:** Assessment roll received. No sworn statements received
9. **Examine the roll, correct description or calculation errors, add omitted property, and eliminate double-assessed property:** Confirmed all errors have been corrected to the best of clerk's knowledge. **Certify all corrections of error under state law (Wis. Stats. sec. 70.43):** Clerk certified.
10. **Verify with the Assessor that Open Book changes are included in the assessment roll:** Assessor Garlick confirmed all changes from Open Book have been entered.
11. **Hear Objections:** No objections filed.
12. **Adjourn:** Chairman Brathol: Hearing no objections the BoR is adjourned for 2025 at 7:03 PM