

## Planning Commission Meeting Minutes from 5/20/2025

Meeting Attendees: Wayne, Kathy, Lori, Fred, Travis, Dale, Prescott

Meeting called to order 6:15pm

Motion to approve the minutes from the previous meeting: Motion made-Dale and second by Wayne. All were in favor.

Discuss Agenda:

Additional Items:

- Time Discussion-How much time has been given to the overall Comprehensive Plan
- Fred would like more discussion around "Roberts Rules"
- Where are we currently with our spend with MRRPC

Lori pulled hours specifically for our meetings over the past year and has established she has spent ~40 hours per meeting.

- Extrapolate that for the 7 members total ~280 hours spent over the first year to get the plan accomplished
- Also, the committee has spent additional time outside of the general meeting and personal time spent on research etc.
- The committee believes that ~500 hours would be a conservative estimate on the time put in by the committee to get where we are today.

Communication will be the key to the success going forward. Finding ways to continue to provide more ways for the community to not only ask questions but be informed and informed more than just by hearsay. **ACTION-Committee to continue to try and dispel rumors and openly communicate and encourage people to come to both the Planning Committee Meetings as well as the Town Board Meetings to hear first hand the information being provided. -Ongoing**

Prescott is continuing to work on getting each of the committee members a Planning Handbook but is working to understand if it is in the process of being rewritten-**ACTION-Prescott to continue to investigate and will keep the committee posted on progress-Due 6/3**

Spend Discussion with MRRPC-

- Currently we believe we have spent \$6500 to MRRPC. Committee discussed holding the final payment until we are full completed with the Plan and that would include incorporating feedback from the public at the public hearing.
- Ken has confirmed June 21<sup>st</sup> to be available for the public comment portion of the Comprehensive Plan review
- Presentation process needs to be reviewed and understood. **ACTION-Wayne to set up a call with Prescott and Ken to understand the best way to present the plan overall. Due 6/3**

- Discussed looking forward to the process repeating itself 10 years from now and the Committee believes that with an ongoing active committee the plan can be rewritten by simply running another survey and the committee should be able to write the plan without the help from an outside source.
- Discussed the current version of the posted plan and the committee is currently good with the plan as is.
- Public meeting is on June 21<sup>st</sup> from 12-3pm at the Town Hall. **ACTION-Wayne and Dale to work on refreshments-Report out 6/3**
- Discussion around Open meeting Law
  - The Committee to review the compliance guide at [wisdoj.gov](http://wisdoj.gov)

Further Discussion:

Motion was made by Lori to pass a resolution/recommendation to the Town Board to accept The All Croix changes regarding permitting and changes needed. Wayne 2<sup>nd</sup> all were in favor. **ACTION-Prescott to pass the committee recommendation of the committee to the Board at the next board meeting on 6/10.**

Discussion of Agenda topics for the 6/3 meeting:

- Driveway Ordinance-review the 2005 Driveway ordinance
  - **ACTION-Dale to send out current Driveway ordinance for committee to review by 6/3-Committee**
- Review and discuss roads as it pertains to weight limits and discuss the potential of hiring an engineering firm to help establish road weight limits
- Meeting prep for June 21<sup>st</sup>
- Discussion with Ken on Presentation
- Open meeting Logistics
- Current driveway ordinance
- Other zoning issues etc.

Prescott asked for a motion to adjourn-Travis made the motion to Adjourn with a 2<sup>nd</sup> by Wayne all were in favor. 7:43pm