

Resolution No. 2625-05
Town of Martell
Driveway Installation Standards

All driveways installed, altered, changed, replaced, or extended shall meet the following requirements and must be approved as to location by the Town:

1. **Openings.** Openings for vehicular ingress and egress shall be constructed under the following standards:
 - a. For residential properties, a minimum width of ten (10) feet at the lot line and a maximum width of twenty-five (25) feet at the roadway.
 - b. For agricultural properties, a minimum of width of eighteen (18) feet at the lot line and a maximum width of thirty-five (35) feet at the roadway.
 - c. For commercial properties, a minimum width of thirty-five (35) feet at the lot line and a maximum width of fifty (50) feet at the roadway.
2. **Proximity to intersection.** No driveway shall be closer than one hundred and fifty (150) feet to an intersection of two streets. At street intersections, a driveway shall not provide direct ingress or egress to or from the street intersection area and shall not occupy areas of the roadway deemed necessary by the Town for effective traffic control or for highway signs or signals.
3. **Setbacks.** Driveways must be located at least six (6) feet from all lot lines and extensions thereof.
4. **Islands.** Islands between driveway openings shall be provided with a minimum of twelve (12) feet between all driveway culverts.
5. **Slope/Grade.** The driveway entrance/approach shall slope down a minimum of $\frac{1}{4}$ " per foot, not to exceed a maximum of 1" per foot to the center line of the culvert from the near edge of the town road. Gradient for driveways shall not exceed 12%.
6. **Driveway aprons.** No driveway apron shall extend out into the road farther than the near edge of the Town road, and under no circumstances shall such driveway apron extend above any road pavement surface. All driveway entrances and approaches shall be so constructed as not to interfere with the drainage of roads, side ditches or roadside areas or with any existing structure on the right-of-way.
7. **Utilities.** Driveways shall in all cases be placed wherever possible as to not interfere with utilities in place. Permit applicant shall be responsible for calling Diggers Hotline at 811 or their website. Any costs of relocating utilities shall be the responsibility of the property owner. Approval of the Town is necessary for relocating utilities. The Town Board must be notified in advance for any relocation of utilities.
8. **Pavement materials.** Driveway pavement materials within the Town right-of-way shall be compatible with adjacent Town pavement material, limiting it to crushed gravel, crushed rock, bituminous products and/or asphalt ("blacktop"). Concrete pavement shall end a minimum of ten (10) feet from the Town road pavement. In the event a concrete driveway has been installed within ten (10) feet of the Town road pavement,

the property owner shall be responsible for any costs incurred by the Town for violating this subsection, including, but not limited to, triple permit fees, damage to plow trucks and increased costs associated with paving and maintaining the right-of-way. Any such costs shall be added to the property owner's property tax bill as a special charge. In addition, the property owner shall have an indemnification, release and hold harmless agreement on file with the Town Clerk. Such agreement shall indemnify the Town and its designees from any damage or damage to function of such a driveway caused by the repaving or maintenance of the road right-of-way (for e.g., the repaving may cause the driveway to connect to the Town pavement at a substantially lower elevation). Such agreement, which may be recorded in the sole discretion of the Town, shall run with the land and bind future owners. The bottom course of the driveway may be constructed of large size crushed stones or rock, except along that part adjacent to the culvert pipe, and the upper course, at least, shall consist of medium well-graded crushed gravel or fine to medium well graded crushed rock. In no case shall the granular material or subsequent permanent surfacing be constructed higher than the adjacent highway pavement. The construction of the driveway shall be of acceptable material and provided in a neat, workmanlike manner. Driveway surfaces shall connect with the roadway pavement in a neat, workmanlike manner.

9. Number of driveway openings. The maximum number of driveway openings for vehicular ingress and egress permitted for lots shall be one. Parcels upon which agricultural activities involving growing crops and pasturing livestock are practiced shall be allowed one driveway per forty-acre parcel ("forty") abutting a Town Road. A forty-acre parcel is defined as a fractional forty located in a Congressional Township. The Town Board may allow an additional driveway in its discretion where unique geographic features make one access to a forty insufficient to provide access to the whole, or where the forty ownership is split between different unrelated owners. Each driveway must be for the bona fide purpose of securing access to the property identified and not for the purpose of parking or servicing vehicles or for advertising, storage or merchandising of goods on the road right of way.
10. Brush clearance. All brush, trees, shrubs, and vegetation of any kind shall be cleared and cut back a minimum of six feet from each side of the center line of the driveway and a minimum of fourteen (14) feet above the driveway and for the entire length of the driveway, including the point of access with the Town Road.
11. If the driveway length, excluding the approach to a garage or other outbuilding, is greater than two-hundred and fifty (250) feet from center of intersecting road a nine hundred (900) square feet turn around must be provided.
12. Culverts shall be generally installed six (6) – fifteen (15) feet from the edge of the shoulder of the Town Road and placed so as not to interfere with the natural flow of water.
13. Mailboxes. Mailboxes shall be installed in accordance with the United States Postal Service Regulations, but as far from the Town highway pavement as those regulations

allow. Mailbox supports and attachments shall be strong enough to withstand the pressure and thrusts of plowed, wet snow but shall not be so formidable and massive as to damage vehicles and cause serious injury to people who may accidentally strike them.

14. Address numbers. Address numbers, also known as fire numbers, shall be assigned and installed pursuant to Pierce County.

Adopted this 11 day of November, 20 25.

By the Town Board of the Town of Martell, Pierce,
County:

The vote upon this Resolution was recorded as follows on: November 11, 2025
Date

Number of Supervisors in favor of the Resolution: 3

Number of Supervisors opposing the Resolution: 0

Dale Brathol
Chairperson, Dale Brathol

Attest:
Clerk, Robin Boles