

Working Meeting Minutes
May 29, 2025 @ 7 pm

Brathol called the meeting to order

Roll-call: Kaminski, Kidd, Brathol, and Sitz present.

1. Recap of town official training and takeaways: Kidd and Kaminski both shared takeaways from recent training including information on roads, open meetings, recommended agenda templates, village powers, preserving town documents, citation ordinance, public records, etc.
2. Kaminski looked into State of WI domain names to set up email and website for township. Estimated cost would be approx. \$900.00 to set up but not sure of on-going costs. Goal is to have a website that is easy to update, secure, and low-cost to township. Brathol designated Kaminski to look into this further and bring more information to next meeting.
3. Brathol reported upcoming meeting with Town assessor Mark Garlick at Town of Gilman board of review to educate board on upcoming assessment.
4. Grants- dismissed
5. Boles is working to get updated sets of keys for new supervisors.
6. Kaminski recommends creating a logo and letterhead for Town of Martell to build consistency and professionalism.
7. Sitz will look into the current CD and accrued interest pertaining to cemetery funds. The board may possibly look into investing funds in future.
8. Board of Review will open and be adjourned due to upcoming assessment. Brathol recommends flyer and newsletter get sent out to residents about upcoming assessment to address questions or concerns.

Other: Review and update Town of Martell Policies. Brathol directed Kidd and Kaminski to review policies and send suggestions and updates to Boles and then it will be added to the upcoming Town Board meeting to review and start the updating process.

Kaminski made a motion to adjourn meeting, and Kidd seconded. Meeting adjourned.

Submitted by Robin Boles, based on Notes taken by Heather Sitz, Treasurer